

Meeting started at 12:05pm EST, August 18, 2016

Katherine, Addie, Alicia, Michael, Toni, Joel, and Jeff attending

Michael opens the meeting

1 Michael presents a design for a portal to the self certification process. On our website, there will be a page that discusses all of the details and then links to a google doc-thing for people to go through the process and sign off. Outreach to early adopters and 'beta' users. Question about using some budget (1K) to create a 'better look and feel' for the certification.

Question is raised about fundraising around the certification. Do we ask for money to support this initiative directly? Or do we leverage it to get general support. Alicia mentions support.

2 Budget discussion. We are getting much better support from larger companies than we have in the past. The current numbers are very good and we are heading into the summit with a lot of momentum. We decide that Alicia should be able to spend money without having to get board approval up to a limit of about 3K. Michael moves to 'softly' approve. Toni Seconds. Voting on it will happen next meeting. Alicia presents the idea of hiring a community manager. The budget for such a person would be ~\$40K. This is just the start of a conversation. We decide to give Alicia the authority to hire a part time community engagement person.

- Discussion about setting up a compensation committee for the ED position. Alicia brings up the idea of coupling compensation to income goals. Committee members are Michael and Joel. Michael moves to form the committee. Katherine Seconds.

Toni discusses the budget details. The cost of a community manager is discussed and the ultimate salary/time commitment of a person is TBD. Proposal to amend the budget by combining the Community Engagement person into 'Salaries and Benefits' that will include the ED as well as a Community engagement person. Katherine moves to approve the budget with the amendment, Michael seconds.

3 Summit & Documentation Day Discussion. The schedule and speakers for the program are settled, and the speakers are committing to be there. Kat supports changes to the submission review process. This will be discussed. Alicia reports that the President's people might be coming by. TBD. Ticket Addie reports on ticket sales and request for participation at tables during the summit. Michael proposes to post the list of speakers/schedule. Kat will put together the list and talks so that Alicia can get a post up on the website.

Documentation Day Update. Alicia requests dates and venues from the board for local documentation day.

4 Michael presents Board Attendance Rules. Kat moves to accept the new rules. Addie Seconds. Motion approved.

5. Give/Get Board Policy is discussed. Board members on the next board cycle will be required to give or get a minimum of \$300 each year. A change to allow the Board President and ED to waive the requirement for any board member. Jeff Motions to approve the motion. Kat seconds.

6. Board member Cycling. Michael, Rose, Toni, and Dan are due to cycle off the board this term. Nominations for new board members will be open in September. Kat moves to end the meeting. Addie seconds. Meeting adjourned at 1:03