

Minutes for the OSHWA Board Meeting held on April 23rd, 2024. Meeting opened at 12:04 PM NY time.

Attendees: Thea, David, Oluwatobi, Kat, Andy, Alicia, Lee, Syd, Michael, Jinger

1. Opening business (Thea)
 - a. [Approve minutes from January 19th](#) (deferred)
 - b. Offline vote on policy documents (deferred)
 - i. [OSHWA Document Retention and Destruction Policy](#)
 - ii. [OSHWA Gift Acceptance Policies](#)
 - iii. [OSHWA Whistleblower Protection Policy](#)
 - c. Votes deferred due to late agenda
2. Summit report (Lee, Alicia, Syd)
 - a. Requests for the Board:
 - i. Volunteer for Unconference in Discord, reach out to Lee
 - ii. Swag bag assembly on Wednesday night
 - iii. Share posts on socials
 - iv. Highlight “Make a Robot Butterfly” workshop
 - v. Help email out Montreal contact sheet for ticket sales (donate an hour of time sending emails)
 - b. \$64k sponsors
3. Treasurer report (Jinger)
 - a. Fundraising working group (Kat & Jinger)
4. Executive director report (Alicia)
 - a. Website is moving forward, but slowly, possibly wrapping up in the next two months.
 - b. Will request funding for Open Hardware Month.
5. Directors and subcommittee reports (Thea)
6. Action items (Thea)
 - a. Next meeting: deferred approval of minutes and policy documents
 - b. Jinger to start fundraising working group
7. Adjournment (Thea)

Meeting was adjourned at 12:57 NY time.